MINUTES OF THE WORKSHOP
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT

January 26, 2016

The Workshop of the Board of Regents of the Del Mar College District convened in the Isensee Board Room, Del Mar College, Corpus Christi, Texas, at 11:18 a.m. on Tuesday, January 26, 2016, with the following present:

From the Board:
Mr. Trey McCampbell, Chair, Mr. James Boggs, Ms. Elva Estrada, Dr. Nick Adame, Ms. Susan Hutchinson, Ms. Sandra Messbarger, Mr. Gabriel Rivas, Ms. Carol Scott, and Mr. Guy Watts.

From the College:
Dr. Mark Escamilla, President; Ms. Lenora Keas, Interim Provost and Vice President of Instruction and Student Services; Mr. Augustin Rivera, Jr., General Counsel; Ms. Claudia Jackson, Executive Director of Strategic Communication and Government Relations; Ms. Tammy McDonald, Executive Director of Human Resources and Administration; Mr. August Alfonso, Chief Information Officer; Dr. Catherine West, Interim Chief Financial Officer; Ms. Mary McQueen, Executive Director of Development; Ms. Delia Perez, Board Liaison; and other staff and faculty.

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE/MISSION STATEMENT

Mr. McCampbell called the meeting to order with a quorum present.

ITEM OF BUSINESS:

1. Discussion related to finances, budgeting, and resources..........................Dr. Catherine West (Goal 7. Resources: Ensure Strong Financial and Operational Capacity)

Dr. West reported that they are transforming the College’s budget to a strategic budget. Today’s Workshop will provide a framework of how the College has budgeted in the past, the environment of the community college, the GFOA reporting that the College conforms to for budgeting and annual reporting, and a discussion of the College’s plans to transform the budget process into a strategic budget. This coincides with the GFOA’s plan to transform the budgeting for community colleges across the United States to “Best Budget Practices”. College leaders have recognized the need to transform how the College budgets and it is a great asset to be a part of GFOA’s project to transform community college budgets to a strategic budget.

Dr. Escamilla stated that they are coming to the Board in a Workshop format to discuss the movement towards the strategic budget described by Dr. West. The entities that are providing the structure for the College to move in that direction are the GFOA and all of the accrediting bodies. The two are coming together and nudging/pushing the colleges to do what they have needed to
do for so long - practically and purposely tying their budgets to their strategic plans and their institutional effectiveness programs.

Dr. West and her budget team’s presentation included detailed information on the following topics:

- Details of Government Finance Officers Association;
- College’s Awarded Certificates of Excellence 2010-2014;
- Community College’s Changing Environment;
- Del Mar College Revenue, comparison of 2010 to 2015;
- Budget Process Improvement;
- Budgeting Strategically;
- Budget Calendar FY 2016-2017;
- Strategic Initiatives Review;
- Revenue Assumptions & Review;
- Tuition & Fees Revenue – Considerations;
- Property Tax Rate - Considerations;
- State Appropriation Funding – Considerations;
- Restore Operating Fund Balance;
- Budget History (Non-Salary Accounts);
- History (Incremental Budget);
- Other Types of Budget Techniques;
- 2016 College Budget by Category;
- GFOA Best Practices in Community College Budgeting;
- GFOA Best Budget Practices Core Concepts;
- GFOA Best Budget Practice Recommendations; and
- GFOA Best Budget Practice Implementation Plan

Dr. West and her budget team answered questions from the Regents throughout the presentation.

GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

There were no general public comments.

CALENDAR:  Calendaring was deferred to the Regular Board Meeting.

ADJOURNMENT: The meeting was adjourned at 12:57 p.m.

MINUTES REVIEWED BY GC: 

Workshop January 26, 2016