Present: Don Craig, David Longnecker II, Vernon Kramer, Thomas Finnegan, Barbara Finnegan, Paul Johnson, James Shollenberger, Eric Moller, Patricia Walter, Pat Frederick, Doug Harley, Christin Vega, Dr. Holcomb

Guest: Lenora Keas

Dr. Walter opened the meeting at 1:30. The minutes of the previous meeting were approved. Dr. Walter introduced our guest, Lenora Keas. Ms. Keas reported on her recent SACS visit as part of a team that visited a community college in Richmond, Virginia. Ms. Keas part of the visit mainly focus on Faculty credentials, but she also was involved with team discussions about the QEP of the college being visited. The team leader was Dr. Steven Keely, whose main focus was on the QEP. She shared the following comments about the QEP of the college in Richmond:

- Their QEP was more focused on the environmental side of learning and not really about student learning outcomes
- The student learning outcomes were not based on pre-test and post-test assessments
- The focus was too broad
- The budget included things that they were already doing
- There were some issues with the timeline

Ms. Keas stated that the evaluation team did their best to find enough good things about the QEP to make it work for the institution. She also noted that the QEP can be a combination of environmental factors as well as student learning outcomes. She suggested that perhaps our committee should narrow our objectives and strategies. At some time after those comments, Barbara Finnegan finally made a “good point”.

The committee then spent time going over and redefining the objectives/strategies. Dr. Walter will develop a time-line and email it to committee members for feedback. James will continue to work on getting a Lead Evaluator.

The next meeting will take place in January, 2010. The meeting was adjourned at 3:45 p.m.

Submitted by,
Don Craig – Committee Secretary