Minutes of the QEP Research and Design Committee – Meeting #4
Friday, February 20, 2009 @ 12:00

Members present: Pat Frederick, Don Craig, Christin Vega, Gary Merchant, Erik Houser, Dr. Patricia Walter

Guests present: James Shollenberger, Susan Collier, Barbara Finnegan, and Shelly Dinkins

The meeting was called to order at 12:10. The Committee observed a minute of silence to honor Ed Cohn, who passed away recently. Mr. Cohn was a member of the QEP Steering Committee.

Dr. Walter reported on her trip to Atlanta for a SACS Conference. It was made clear at that meeting that for the visits of 2011, colleges can be sanctioned if their QEP doesn’t meet the SACS standards. Dr. Walter reminded the committee that the QEP is a faculty process, not an administrative process. The focus must be on student learning objectives and outcomes. The On-Site visit will focus mainly on the QEP. The college needs to submit the name of a QEP Lead Evaluator. This person needs to be someone with expertise in developmental mathematics. This person cannot be from Texas, nor have any ties to Del Mar College. Dr. Walter requested that the members of the Math Faulty should be thinking of a possible nominee for the position. Del Mar’s SACS Liaison is new and will probably go “by the book”.

Kristen Vega reported that the college’s SACS website is partially up. More development is to follow.

Dr. Walter presented a handout on the timeline. This timeline was presented to the Board of Regents at a recent Board meeting.

A discussion was held concerning the scope of the QEP. Should we focus on all developmental math, or should it be more specific to one course. It was generally agreed that it would make sense to start with a specific course, such as the students in math 0370. There was also a discussion concerning the number of variables that we should introduce into the process. A preliminary discussion was held on how to select possible control groups.

Dr. Walter and Gary Merchant will be organizing a student focus group on the general topic of developmental mathematics. Several Math department faculty members will arrange for students from their classes to participate in the focus group. The meeting was adjourned at 2:05. The next meeting date will be Friday, March 27, at 1:00.

Submitted by Don Craig