Present: Dr. Patricia Walter, Don Craig, James Shollenberger, Pat Frederick, Barbara Finnegan, Thomas Finnegan, Susie Collier, Doug Harley, Youssef Betshahbaz, Paul Johnson, Vernon Kramer, Steven Smith

The meeting was called to order at 1:05. The minutes of the previous meeting were approved. Dr. Walter reported on the results of the student focus groups. A total of 31 students participated. A handout showing student responses, analysis and results was presented and discussed. Topics of special interest were student services and the Math Learning Center. Next Dr. Walter distributed some data from Institutional Research concerning student age and completion percentages for developmental math courses.

The committee is developing the definition of “student learning”. Dr. Walter presented some definitions from other colleges. Members were asked to develop their own definition and email them to Dr. Walter. Dr. Walter reminded the group that learning can be related to several areas including values, skills, knowledge, behavior, and attitudes.

The committee then discussed the efforts to continue to develop objectives of the QEP. Members were asked to comment on the ones that had already been submitted.

Dr. Walter summarized the work of the committee to date. The topic has been selected, the topic has been narrowed, and the entire campus has been asked for input. The objectives will need to be finalized, and we will need to determine how to carry out and assess the objectives. There will need to be a review of the appropriate literature.

The meeting was adjourned at 3:05. The next meeting will be held in mid-June.

Submitted by:
Don Craig
Secretary