Members Present:
Vernon Kramer - Natural Sciences: Pat Frederick – Computer Science
Don Craig- Business Administration: Christin Vega- Dental & Imaging Tech
Gary Merchant – Counseling; Erik Houser - Math
Dr. Walter; Communications, Languages, and Reading

The minutes of the October 17 meeting were approved. There was a lengthy discussion of the “Math across the Curriculum” survey that had been presented at the last meeting. The survey questions were agreed to and it was decided that the survey responses would be submitted electronically. The survey will be completed by individual courses and the chairs will be responsible for making sure all programs complete and submit the surveys.

After some discussion it was decided to narrow the focus of the QEP to Developmental Math. In doing so, there will be other areas that will need to be examined such as advising, testing and placement, learning centers, etc., The committee needs to decide on a title for the QEP. Possible titles should be submitted to Dr. Walter. She will compile the possible titles and hopefully one will be chosen by the end of the semester.
The next meeting will be held in January, 2009. The meeting ended at 1:45 p.m.

Submitted by:
Don Craig