The SACS QEP Team and the SACS Executive Team met on June 20, 2008, at 9:00 a.m. in the President’s Conference Room of the Heldenfels Administration Building. Members present included: Marjorie Villani, Marivel Gonzales-Hernandez, Ed Cohn, Dr. David Arreguin Vickie Natale, Dr. Ann Lopez, Dr. Lee Sloan, and Tamatha Jackson. Absent: George Dunson, Joe Alaniz, Lenora Keas, Dr. James Pierce, Jose Rivera, and Pete Flores.

The Committee reviewed and approved the minutes of the March 28 meeting by consensus.

VPI Marjorie Villani gave an update on the staffing and structure of the QEP project. Dr. Patricia Walter has been identified as the faculty coordinator for the QEP. Ms. Villani will chair the QEP Steering Team. Two additional committees will be formed and will report to the QEP Steering committee: a QEP Design and Research Committee that will be faculty driven and chaired by Dr. Patricia Walter, and a QEP Evaluation Group that will evaluate the process and progress against SACS recommendations.

Dean Sloan emphasized that the College has embarked on two years of broad-based discussion of the QEP and that now is the time to do a careful review of the research and best practices on the proposed topic. VPI Villani will ask Dr. Walter to start her research this summer by investigating the QEP topics at other institutions.

The committee also discussed the need to begin budgeting for the permanency of the QEP. The College must show a commitment for the continued, on-going implementation of the plan (i.e. this is not just a two-year or five-year project). The College must demonstrate there are appropriate resources for the plan and that it will become an integral part of the College.

Dr. Arreguin mentioned that he has been asked by other faculty about the progress of the QEP and what the timeline is. He suggested that the timeline be made available on line or via email. Ms. Villani stated that she will send out a QEP update.

The committee agreed to set the next meeting date for July 25 at 9:00 a.m.

The meeting adjourned at 10:45 a.m.