The SACS QEP Team and the SACS Executive Team met on April 6, 2007, at 7:30 a.m. in the President’s Conference Room of the Heldenfels Administration Building. Members present included: Dr. Rosie Garcia, Marivel Gonzales-Hernandez, Ed Cohn, Tamatha Jackson, Vickie Natale, Dr. David Arriguin, Lenora Keas, Joe Alaniz, Dr. James Pierce, Dr. Ann Lopez, Dr. Lee Sloan, and George Dunson. Absent: Jose Rivera and Pete Flores.

Dr. Rosie Garcia opened the meeting with a review of the work accomplished to date. To be sure that the committee has a clear understanding of each of the 12 top proposed QEP topics, the committee had requested more information from the originators. The clarification forms received from each originator were distributed via email and in hard copy to committee members.

The committee proceeded with a discussion of the topics and the information provided on the clarification forms. Ms. Keas shared a comment received from a fellow faculty member concerning a national employers’ survey on the deficiencies of two-year college graduates. It was agreed that many of the skills cited in that study were addressed in the 12 QEP topics under consideration. During further discussion, two strategies for the committee were noted: 1) it will be important to identify and notify the critical stakeholders for each of the final topics under consideration; and 2) it will be beneficial to create a model for the white paper to be requested from each writer of the topics selected for final consideration.

In order to give committee members adequate time for reflection and evaluation on the topics, it was agreed that the committee would not rate the topics at today’s meeting. Dean Natale will forward an updated listing of the top 12 topics to the committee, and members are requested to send their ratings back to Natale by Tuesday, April 10. The next meeting was scheduled for Wednesday, April 11, at 4:00 p.m.

The meeting adjourned at 9:15 a.m.