The SACS QEP Team and the SACS Executive Team met on April 11, 2007, at 4:00 p.m. in the President’s Conference Room of the Heldenfels Administration Building. Members present included: Dr. Rosie Garcia, Marivel Gonzales-Hernandez, Ed Cohn, Tamatha Jackson, Vickie Natale, Dr. David Arriguin, Lenora Keas, and Dr. James Pierce. Absent: Dr. Ann Lopez, Joe Alaniz, Jose Rivera, Pete Flores, Dr. Lee Sloan, and George Dunson.

The committee reviewed the results of the second ranking of the top 12 QEP topics. The committee’s consensus was that a natural break occurred between the topics rank number seven and number eight based on the total scores and the average scores. Further, it appeared that topics number one, two, and eleven could be combined into one topic and items number six and seven could be combined. Therefore, the results yield four broad topics to pursue.

In order to present a cohesive and consistent description of the broad topics, Dr. Pierce and Dr. Garcia, with assistance from any other volunteers, will work on producing an abstract of the four topics to be presented to the College community. Interested parties will be asked to provide a mini-white paper (approximately 5 pages) that will identify the problem and address the SACS criteria. Authors will be given time during the summer months to complete the mini-white paper, and papers should be made available at the fall convocation. In addition, Dr. Garcia mentioned that it may be beneficial for authors of mini-white papers to attend the SACS Summer Institute on Quality Enhancement in July. Information concerning the summer meeting will be forwarded to committee members.

The next meeting will be scheduled for sometime in May. The meeting adjourned at 5:00 p.m.