The SACS QEP Team and the SACS Executive Team met on February 28, 2007, at 7:30 a.m. in the President’s Conference Room of the Heldenfels Administration Building. Members present included: Dr. Rosie Garcia, Marivel Gonzales-Hernandez, Ed Cohn, Tamatha Jackson, Vickie Natale, Dr. David Arreguin, Pete Flores, Jose Rivera, Dr. Ann Lopez, Lenora Keas, and Dr. Lee Sloan. Absent: Dr. James Pierce, George Dunson, and Joe Alaniz.

A copy of the results of the ratings of QEP topics by the team members was distributed. Dean Natale explained that ratings from all members were displayed to show the range of scores for each topic and that the total scores, average scores, and rankings were provided. The top 10 topics were highlighted in blue, with two additional topics whose average scores were greater than the lowest average from the top 10 topics were highlighted in green.

The committee discussed the results of the ratings and how to proceed with presentation of the items to focus groups and to the college community. As a preliminary grouping along basic themes, the committee discussed items falling into three broad categories: 1) topics that focus on out-of-classroom experiences, such as tutoring, mentoring, orientation, or supplemental instruction; 2) topics that focus on classroom experience, such as math across the curriculum, reading across the curriculum, critical thinking, learning communities, or use of portfolio assessments; and 3) topics that focus on enhancing the quality of instruction through staff development.

Ed Cohn and Lenora Keas, with assistance from others, will work on assimilating and consolidating topics, while possibly expanding the language to describe each topic, for the next committee meeting which was set for Friday, March 9, at 7:30 a.m. Lenora Keas and Dr. Rosie Garcia will continue to work on the format and process to be established for the focus groups.

The meeting adjourned at 9:45 a.m.