The SACS QEP Team and the SACS Executive Team met on February 16, 2007, at 7:30 a.m. in the President’s Conference Room of the Heldenfels Administration Building. Members present included: Dr. Rosie Garcia, Marivel Gonzales-Hernandez, Dr. James Pierce, Ed Cohn, Tamatha Jackson, George Dunson, Vickie Natale, Dr. David Arreguin, Pete Flores, Jose Rivera, Dr. Ann Lopez, Lenora Keas, Dr. Lee Sloan and Joe Alaniz. Guest: Terrell Hass.

Lenora Keas introduced Terrell Hass, an adjunct faculty member in the department of Business Administration who is an expert in organization and management and the use of technology for project management. Mr. Hass has offered his assistance in the implementation of the QEP process.

VP Rosie Garcia provided a detailed listing of the new proposed QEP topics brought forth from the instructional and student services departments this month and then identified the number of departments that mentioned each of the topics on the original listing. Committee members separated into groups of two to evaluate and provide a preliminary ranking for each topic. The committee agreed that the next step will be for each member to individually rank each topic that received a score of three or higher in the preliminary round. Dean Natale will distribute a revised listing to all members and compile the members’ rankings.

The committee discussed additional methods of providing faculty and staff with the opportunity to voice opinions and give feedback on a narrowed listing of QEP topics, such as posting the topics for electronic discussions, including articles in the Foghorn, holding forums on each campus, and establishing focus groups that include faculty, staff, and students. Ms. Keas and Dr. Garcia will work together on planning the focus groups.

The meeting adjourned at 9:15 a.m.

Next meeting will occur on March 15, 2007, the ides of March. 1  7:30 a.m., President’s Conference Room.

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1Ides- in the ancient Roman calendar, the name given to the 15th day of March, May, July, and October, or the 13th day of any other month, much quoted in Shakespeare’s play, “Caesar”