The SACS QEP Team and the SACS Executive Team met on January 26, 2007, at 7:30 a.m. in the President’s Conference Room of the Heldenfels Administration Building. Members present included: Dr. Rosie Garcia, Marivel Gonzales-Hernandez, James Pierce, Ed Cohn, Tamatha Jackson, George Dunson, Vickie Natale, Dr. David Arreguin, Pete Flores, Jose Rivera, Dr. Ann Lopez, Lenora Keas, and Joe Alaniz. Guests present: Frances Jordan. Members absent: Dr. Lee Sloan.

Dr. Garcia gave a brief overview of the work accomplished on developing a QEP for the College. The Committee reviewed a brochure that has been designed to solicit further topics for the QEP among the employees on campus. Dr. Garcia also distributed a draft of a newsletter that summarizes the activities and presentations given at the Spring 2007 Convocation. Then the Committee reviewed the QEP timetable and process proposed by Dr. Garcia, who also emphasized that a QEP leader will be chosen as soon as the topic for the QEP is chosen.

The Committee proceeded with a dialog on the process for establishing the QEP topic. It was agreed that the QEP brochure should be distributed as soon as possible and that departments will be asked to hold internal discussions on the identification of a QEP and to send forward their suggested prioritized list of three to five topics by February 15. The QEP Team scheduled a follow-up meeting for Friday, February 16, to begin its process of deliberating and narrowing the list of topics.

The meeting adjourned at 8:45 a.m.