Del Mar College follows the rules and regulations of the Texas Higher Education Coordinating Board for determining the amount and level of credit awarded for courses (Coordinating Board’s Rules and Regulations, Chapter 9, Subchapter D). Additionally, Del Mar College adheres to acceptable practices in determining the amount and level of credit awarded for courses. The Del Mar College Catalog 2005-2006 p. 65 specifies that each credit hour represents 16 lecture hours of instruction with the student, or the equivalent for laboratory instruction (2/4 to 1), clinical instruction (3/6 to 1), or other external learning experiences (6/10 to 1). Faculty lead the curriculum development effort and present recommendations to a college Curriculum Committee for review and approval. This process considers level of instruction, instructional delivery mode, course content, learner outcomes, and amount of credit.

There are no differences in the amount and level of credit awarded for courses offered through the Virtual College of Texas and the equivalent on-campus courses (2005-2006 Del Mar College Catalog, p. 58). Courses provided through VCT are selected by the college faculty using the same standards as on-campus courses.

The official list of state approved courses for general academic transfer that may be offered are listed in the Lower-Division Academic Course Guide Manual (ACGM) and serves as the generic academic course inventory. The Academic Course Guide Manual Review Committee meets at least twice annually to recommend to the Coordinating Board staff appropriate courses to be added to, revised in, or deleted from the ACGM.

The Workforce Education Course Manual (WECM), as referenced in the Guidelines for Instructional Programs in Workforce Education, lists all technical courses that may be taught in Texas public community colleges with the amount and level of credit that may be awarded. These courses and their amount and level of credit have been determined by committees with membership from community colleges and universities in Texas. Approval for unique need courses is required for courses not included in the ACGM or the WECM with appropriate documentation required.

Additional Document Sources:
Course Descriptions
Del Mar College 2005-2006 Catalog and Student Handbook