The SACS Core Committee met on November 3, 2006, at 7:30 a.m. Members present included: Dr. Rosie Garcia, Jeffrey Getchell, David Andrus, Pilar Flores, Jim Pierce, Ed Cohn, Vickie Natale, Frances Jordan, Darlene Roberts, Dr. David Arriguin, Joe Alaniz, Laura Montemayor, Marivel Gonzales-Hernandez, Chris Tetzlaff-Belhasen, and Lenora Keas. Dr. Carlos Garcia was also in attendance.

Laura Montemayor made a presentation to the group, demonstrating the SACS website that she has developed. The site includes a front page at http://www.delmar.edu/sacs2011, with links to the four major subgroups as recommended by SACS. A shell has been established where all documents that will be accessed in the self-study can be located under an alphabetical listing. The team is designing the site to minimize future problems with broken links that can occur when electronic pages get updated or moved.

Darlene Roberts and Laura Montemayor next demonstrated the set up for the SACS Core Committee under the new MyDMC portal. A group has been established for the SACS Core Committee, with three subgroups: Executive Team, Compliance Team, and QEP Team. Each group will be able to post files and meeting notes for review and comment by team members, as well as keep track of meetings and other events scheduled by each committee on the electronic calendars.

After the presentations were completed, Dr. Rosie Garcia expressed appreciation to Ms. Montemayor and Ms. Roberts for all their hard work in establishing the electronic medium for the committee. Dr. Garcia also mentioned that Ms. Velma Villalon and Ms. Jessica Alaniz have been working to help load information on past meetings and seminars to the MyDMC website for the committee.

There being no further business, the meeting adjourned at 8:30 a.m.