COURSE OUTLINE
FOR MR. DAVID’S CLASS

OFFICE HOURS
Monday-Thursday 4:30-5:30
E-mail address: adavid@delmar.edu
Office: MC Room 107A
Phone: (361) 698-1987

INTERMEDIATE ALGEBRA:

Intermediate Algebra online will utilize the “MyMathLab” computer program. This program is Internet based so Internet access is essential. The text associated with this class is “Elementary and Intermediate Algebra Concepts and Applications, Bittinger Ellenbogen Johnson 4 Edition”. Each new text includes a “MyMathLab” card and a set of “Digital Video Tutors”. Both are essential for success in class. If your text does not have both, please check the bookstore for a text that does. Intermediate Algebra students are required to register and attend a lab. You are allowed two unexcused absences. After that, four points will be subtracted from your overall average for each day missed in lab. This is a non-negotiable departmental policy. The individual lab instructor’s policy will determine if an absence is warranted. The MyMathLab program does not work on Mac Computers and it works best on the Internet Explorer Web Browser.

Grading policy
Students will be given four tests this semester. Three major tests will be scheduled during the semester and the final exam will be administered at the appropriate time during finals week. Each student will be given three quizzes. A computer generated review is available before each quiz and quizzes are given before each exam. This means you will be able to study the review sheet well before each exam. A review sheet is designed to help you study for upcoming quizzes and tests. It is not a substitute for course material found in your textbook or online. Homework is calculated as part of the grade.

Online test and quiz dates are easily identified on the course calendar. Tests and quizzes are timed but students will be given at least three days to take them. Tests are limited to 120 minutes with no more than 30 questions where as quizzes are allowed only 60 minutes with no more than 20 questions. All tests can be taken twice. Test 1 can be taken three times. Unfortunately, once started, you can’t go back and re-work past test or quiz problems. MyMathLab automatically takes the better grade. Homework counts as 10% of your overall grade. It’s possible to rework any homework assignment even after the due date and receive the better grade. Test reviews are considered homework. If you miss a scheduled online exam, you will not be allowed to make-up that exam.

Tests 1,2,3 50%
3 Quizzes 15%
Homework 10%
Final Exam 25%
Make-up policy:

This is an internet based course. Your ability to access the Internet is essential. I am not responsible for technical problems that occur. You will be given two opportunities to take each exam and approximately 5 days per exam. In that time, you are required to find a reliable Internet ready computer. There are dependable computer in the Math Learning Center, housed in the Cole’s Building. But I am not responsible for technical problems that occur on those computers either. If you do not have reliable Internet access, do not take this online class.

Highlights
1. Four tests including the final exam
2. Tests are timed (120 minutes each)
3. The final exam is 180 minutes
4. Review sheets are available before each exam including the final.
5. Two chanced per test EXCLUDING the final exam
6. Three quizzes will be given
7. Homework is counted as part of the grade.
8. Three major tests count 50%
9. Final exam counts 25%
10. Quizzes count 15%
11. Homework counts 10%
12. 60 Minutes per quiz
13. No retakes on tests or quizzes

Test taking Instructions

1. Tests and quizzes are timed and in most cases, you have two or three opportunities to take them but you are not allowed take quizzes or exams after the expiration date. You’re given a three day window to take quizzes and a six day window to take tests.

2. I am not responsible for equipment failure on your part. “My computer is not working”, is not an excuse that will allow me to let you take the exam after the expiration date or have an extra opportunity to take a test or quiz.

3. Reliable machines can be found in the Math Learning Center in the Coles Building. But unfortunately, I’m not responsible for their failure either.

4. Take advantage of the AW Tutor Center. Their number is 1-888-777-0463. They have timely hours of operation and are accessible and willing to help you.

5. Technical support is essential if you’re having trouble putting answers in properly or for technical problems. Their number is 1-800-677-6337. Give them a call. Unfortunately, I simply cannot help you with some technical problems. If you have a problem that they cannot resolve, contact me. Also, take advantage of the MathXL tutorial. It will teach you how to put answers into the program properly.

6. Homework can be reworked as many times as you like. Each time you rework the homework assignment, the program automatically stores the better homework grade.

7. Submitting the assignment is sufficient. You don’t have to email me with your results. I automatically receive your results when you submit them.

8. If you don’t submit the homework, the program will not grade it and you do not receive credit for that assignment.
9. You are responsible for looking over your course calendar. It can be found by clicking “Do Homework” and looking to the upper right hand corner of the screen. The icon, “View Course Calendar” gives you a weekly and monthly view of all assignments. You cannot access homework or exams early.

10. Please download all necessary plug-ins. You will not be able to see the homework or test problems without all plug-ins in place.

11. I can be reached by phone on M-Th from 4:30-5:30. My office number is (361)698-1987.

12. Finally, if you know of anyone that has not registered or is having trouble registering, please have them email me or call me. adavid@delmar.edu

**Extra Credit**

During the Fall Semester, I give each student the option of taking a fourth quiz or bringing an unwrapped toy. All toys are donated to the Ronald Mc Donald House or Lutheran Children Services. Toys are also given to other organizations and directly to families in the local area. A list of these churches and organizations will be provided upon request.