Date: March 26, 2010

Members Present: Dr. Jonda Halcomb, Dr. Carol Alexander, Dr. David Arreguin, Dr. Sue Crowson, Ms. Carol Ann Flowers, Mr. Joe Goode, Mr. Karl Kemm, Dr. James Klein, Ms. Diana Mareth, Mr. Tobias Montez, Dr. Judi Phillips, Dr. Loyd Poplin, Ms. Lynn Sansing, Ms. Chris Tetzlaff-Belhasen, and Mr. Sonny Vela

Members Absent: Dr. Fernando Figueroa, Dr. Larry Lee, Dr. Mary Lou Crowl, Mr. George Dunson, Mr. Henry Garcia, Ms. Frances Jordan, Ms. Jennifer McWha, Dr. Bruce Olson, Ms. Lisa Pollakis, Ms. Jan Spigner, and Mr. Walter Thieme

Guests: Mr. Emmanuel Atangana, Mr. Kennith Hanna, Ms. Vickie Natale, Mr. Joe Livingston and Ms. Rita Orchard

Call to Order
Dr. James Klein called the meeting to order at 1:00 p.m.

Approval of Minutes
The members reviewed the minutes of the February 26 meeting.

ACTION TAKEN: Mr. Montez motioned, seconded by Dr. Poplin, to approve the February 26 meeting minutes. The motion carried unanimously.

Review of revisions to CC New Course Addition Form – Dr. Judi Phillips
Dr. Phillips distributed the latest revision of the CC Course Addition Form with changes incorporated from the discussion of the February 18 CC meeting. The revised form reflects typographical corrections and a reformatted design of the form. The effective date for implementation was moved to the top of the form. The detailed planning section contains the prompt for the course syllabus and learning outcomes. The first section of the form requires a detailed explanation for the new course addition. The form includes WECM mandatory changes and/or advisory committee recommendations. The form will expand to accompany additional text and possibly page number. The only attachment to accompany the form will be the student learning outcomes and course syllabi.

ACTION TAKEN: Dr. Poplin motioned, seconded by Ms. Mareth, to adopt the CC New Course Addition form as presented. The motion carried with all in favor.

Dr. Klein and Dr. Phillips will present the form at the Chairs’ Council meeting on April 21 at 3 p.m. at the West Campus, Emerging Technology Building, Room 124-A. The final form will be presented at the Curriculum Committee meeting in May.

Dental and Imaging Technology Department – Dr. David Arreguin
Dr. Arreguin introduced Mr. Kennith Hanna, Echocardiology Program Director, and Ms. Rita Orchard, Program Director. The advisory committee recommended replacing SCIT 1418 Applied Physics with new course addition, SCIT 1420 Physics for Allied Health. The change affects the Associate in Applied Science (AAS) degrees for Diagnostic Medical Sonography, Echocardiography, and Nuclear Medicine Technology. The SCIT 1418 course will be deleted from the three degree plans only.
There are approximately 200 students with declared majors in these programs. The current instructors for SCIT 1418 will be able to teach SCIT 1420. Approximately 25 students enroll in PHYS 1305. Most students were enrolling in SCIT 1418. Mr. Livingston stated that only three sections of SCIT 1418 were offered this semester.

ACTION TAKEN: Dr. Crowson motioned, seconded by Mr. Vela, to approve the changes for the Dental and Imaging Technology Department. The motion carried with all in favor.

**Department of Technology Education – Mr. Joe Livingston**
Mr. Livingston presented the changes for the Technology Education Department. Some changes are relatively minor while others are precipitated by WECM or advisory committee recommendations.

The new course addition, MCHN 2333 Advanced Lathe Operations, covers both lays and mills within 48 contact hours. This course will replace MCHN 2341 Advanced Machining I. The MCHN 2341 course will be deleted from the inventory.

The degree plans affected by this change are Certificate: Basic Machine Shop Operator, Certificate: Machine Shop Operator, and AAS: Industrial Machining Applied Technology.

The WECM course title change was presented for INMT 2388 Internship-Manufacturing Technology/Technician.

ACTION TAKEN: Dr. Crowson motioned, seconded by Ms. Flowers, to approve the changes for the Industrial Machining Applied Technology Program. The motion carried with all in favor.

The Aviation Advisory Board recommended more time for the student internship. The department proposed new course addition, AERM 2264 Practicum (or Field Experience)-Airframe Mechanics and Aircraft Maintenance Technology/Technician to replace course deletion, AERM 2164 Practicum (or Field Experience) – Airframe Mechanics and Aircraft and Aircraft Maintenance Technology/Technician. The change does not affect the hour limits for the degree plans.

ACTION TAKEN: Dr. Alexander motioned, seconded by Ms. Flowers, to approve the AERM 2264 new course addition and AERM 2164 course deletion. The motion carried with all in favor.

The program faculty recommended more time to cover material in AERM 2231 Airframe Inspection (Capstone). The course lab hours were increased from three to four.

The degree plans affected by this change are the AAS and Certificate: Aviation Maintenance Airframe Applied Technology and AAS and Certificate: Aviation Maintenance Power Plant Applied Technology

ACTION TAKEN: Ms. Sansing motioned, seconded by Mr. Montez, to approve the changes for the Airframe/Power Plant Applied Technology Program. The motion carried with all in favor.

**Core Curriculum changes from the Texas Higher Education Coordinating Board--Dr. Jim Klein**
Dr. Klein reported that the Texas Higher Education Coordinating Board (THECB) may mandate changes to the core curriculum learning outcomes. The proposed core objectives are critical thinking, communication skills, quantitative literacy, teamwork, and civic knowledge and engagement. Co-chairs of the Undergraduate Education Advisory Committee (UEAC) are Dr. Russell Lowery-Hart and Dr. Rex Peebles.
The proposed curriculum will be 42 semester credit hours with 36 semester credit hours for the core courses. The remaining six hours will be designated as options.

The breakdown of the 36 core hours is as follows: 6 hours for Communication, 3 hours for Mathematics, 6 hours for Life/Physical Sciences, 3 hours for Visual/Performing Arts, 3 hours for Humanities, 6 hours for U.S. History, 6 hours for Government/Political Science, and 3 hours for Social/Behavioral Science.

The UEAC will meet again in April to continue the discussion. Members expressed concerns regarding the regional area of the representative for the southern institutions.

The General Education Core Committee will address these changes once approved.

**Core Curriculum Course addition and deletion forms—Dr. Jim Klein**

The committee reviewed the Core Curriculum forms online. The exemplary educational objectives (EEOs) will be replaced now with student learning outcomes (SLOs). The revised forms will incorporate changes mandated by the THECB.

**Results of 2010 elections to Curriculum Committee**

Dr. Klein announced the following 2010 elections for the Curriculum Committee:

- Department of Art and Drama: Shahrzad Haghoo
- Department of English and Philosophy: Dr. Paul McCann
- Department of Kinesiology: Cindy Garcia
- Department of Human Sciences and Education: pending
- Department of Public Safety Education: pending
- Department of Social Sciences: Dr. Jim Klein

Dr. Arreguin reported that Ms. Wilkerson has three names on ballot for the Department of Human Sciences and Education. She expects to announce the elected member by Thursday.

Dr. Klein contacted his department chair to express interest in serving for another term on the Curriculum Committee. Dr. Olson polled faculty for nominations; however, no one was interested. Dr. Olson declared by acclamation that Dr. Klein will represent the Department of Social Sciences.

Dr. Klein has contacted the Department of Math and Physics regarding nominations. He has not received a response.

Dr. Klein will present the elections results to the Faculty Council at the April 2 meeting.

**ACTION TAKEN:** Dr. Crowson motioned, seconded by Ms. Sansing, to adjourn the meeting at 1:55 p.m. The motion carried unanimously.